**Meeting Minutes**

**Meeting 1:**

Seena (Plz fill in the below also uaa last name :P and get rid of this line)

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

First time: so discussed about project and made a Project Description.

* What is working well?

The description is made successfully. With all the details.

* What is not working well?

The whole project is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make the user Login and admin part.

John-Vianney Ugonabo

* Attendance (who is present for your meeting)

Yes

* What was done since the last time the group met (per person)?

First Meeting: Decided on the project topic, came up with the project description and needed features.

* What is working well?

The project description is made successfully. With all the necessary details.

* What is not working well?

The project itself is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make “Return book” part.

Lokesh N. B.

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

First time: so discussed about project and made a Project Description.

* What is working well?

The description is made successfully. With all the details.

* What is not working well?

The whole project is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make the user Login and admin part.

**Meeting 2:**

Seena (Plz fill in the below also uaa last name :P and get rid of this line)

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

First time: so discussed about project and made a Project Description.

* What is working well?

The description is made successfully. With all the details.

* What is not working well?

The whole project is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make the user Login and admin part.

John-Vianney Ugonabo

* Attendance (who is present for your meeting)

Yes

* What was done since the last time the group met (per person)?

Worked on the database and made all the required entities.

* What is working well?

The database is ready.

* What is not working well?

The DAO class are yet to be built.

* What will be done before the next time the team meets?

The DAO class would be complete and the “return book” GUI would be worked on.

Lokesh N. B.

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

Made the user login part.

* What is working well?

The login and session handling

* What is not working well?

Validation and the admin user privileges.

* What will be done before the next time the team meets?

Validation of login form and forms for the admin privileges.

**Meeting 3:**

Seena (Plz fill in the below also your last name and get rid of this line)

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

First time: so discussed about project and made a Project Description.

* What is working well?

The description is made successfully. With all the details.

* What is not working well?

The whole project is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make the user Login and admin part.

John-Vianney Ugonabo

* Attendance (who is present for your meeting)

Yes

* What was done since the last time the group met (per person)?

The “Return Book” part is now complete.

* What is working well?

The database connection is done and the GUI “return Book” is working.

* What is not working well?

The Validation of the form.

* What will be done before the next time the team meets?

The Validation of the form and error logs would be adapted.

Lokesh N. B.

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

Validation and collaboration on many parts with others.

* What is working well?

The whole project with some defects.

* What is not working well?

Validation of some forms and some defects.

* What will be done before the next time the team meets?

Working on class diagram and User Manual.

**Meeting 4:**

Seena (Plz fill in the below also uaa last name :P and get rid of this line)

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

First time: so discussed about project and made a Project Description.

* What is working well?

The description is made successfully. With all the details.

* What is not working well?

The whole project is yet to be built.

* What will be done before the next time the team meets?

Everyone has been given a task of their own. I’ve to make the user Login and admin part.

John-Vianney Ugonabo

* Attendance (who is present for your meeting)

Yes

* What was done since the last time the group met (per person)?

Completed the error logs.

* What is working well?

The entire project is working.

* What is not working well?

Everything works well

* What will be done before the next time the team meets?

Last meet everything is done.

Lokesh N. B.

* Attendance (who is present for your meeting)

yes

* What was done since the last time the group met (per person)?

Revived the problems and fixed as many as I can also helping the team know about them and asking people to fix them if they had a better understanding of the topic.

* What is working well?

The entire project.

* What is not working well?

Everything works well (but there is a scope for improvement).

* What will be done before the next time the team meets?

Last meet maybe work more on the improvement and before submission just make a final cut of the project.